



**PARKS & PARKWAY  
ADVISORY BOARD**

Dan Keys  
Lynn Fischer  
Barbara Kuhl  
Yessenia Gonzalez  
Randy Wagoner

**NOTICE**

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES  
PARKS & PARKWAY ADVISORY BOARD  
VILLAGE HALL**

**Log Cabin  
640 NE 114<sup>th</sup> Street, Biscayne Park, FL  
Thursday, May 17, 2018 at 7:00PM**

- A. CALL TO ORDER AND ROLL CALL  
In attendance - Barbara Kuhl, Dan Keys, Lynn Fischer, Randy Wagoner  
Village Staff – Krishan Manners  
Absent - Yessenia Gonzalez
- B. AGENDA ADDITIONS AND DELETIONS – None
- C. PUBLIC COMMENT – See items below.
- D. APPROVAL OF MINUTES:  
a. Minutes – None
- E. ELECTION OF OFFICERS – **Motions were made and approved unanimously to elect Dan Keys as Chair and Barbara Kuhl as Vice Chair.**
- F. OLD BUSINESS
1. **General Median Maintenance including Village sign landscaping and new sign installation –**
    - a) Board was advised that no timeline has been established for the sign projects..
    - b) Policy/Ordinance development prohibiting debris deposition in medians after hurricanes – discussion deferred
    - c) Krishan Manners advised that the crews have been advsed to begin edging the median street edges at each mowing with an edger – not string trimmers.
    - d) It was suggested that permission to trim down the height of the green island ficus plants in the North Miami median on Griffing Blvd. North of 121 Street be requested and carried out as these plants block the view of our entrance sign.
  2. **Tree Removal and Tree Trimming Issues** – The photos of some trees slated for removal was given back to Krishan with our recommendations.
  3. **Athletic Field Maintenance** – No discussion.
  4. **Sixth Ave Bridge Landscaping** – There has been some dieback of some plants due to lack of water. It was suggested that some dead parts of some plants be trimmed. Replacement beach creeper plants have been installed. Fertilizations was suggested.



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

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5. **Resolution of conflicting tree locations –Restoration of 6<sup>th</sup> Ave median irrigation and planting–** No discussion
6. **Restoration of 6<sup>th</sup> Ave irrigation and landscaping. General maintenance. Progress and plans for moving forward. Removal of large weeds and planting of Green Island Ficus.**  
The Board commented that the above conditions still needed to be addressed adequately.
7. **Landscape around the Log Cabin –** No progress on a plan was reported. The Board decided to have a field meeting to discuss and plan the planting on May 31, 2018 at 4 P.M.. The log cabin seating area and pathways, the Recreation Center and the New Village Hall plantings would also be on the agenda for this meeting.
8. **Landscape development of Village Hall grounds –** See F 7.
9. **Report of 114th Street median planting –** The plantings are doing well. It was suggested that all plants be fertilized.
10. **Discussion of the Recreation Center entrance landscaping** was deferred to the special meeting on May 31, 2018.
11. **Discussion of the original landscape design intent of the landscapes installed in the Village as related to their ongoing maintenance. Village Log Cabin, Village entrance signs, 6<sup>th</sup> Avenue Median, 6<sup>th</sup> Avenue Bridge. Trimming style (formal or informal, weeds vs. intended plants, process for determining appropriate adjustments to the landscapes as time goes by.)**  
The suggestion was made to staff to add lights to the main entrance sign in the lower portion of the sign where the letters drop below the dividing metal work.
12. **Landscape development for 121 Street median.** Dan Keys advised that he had measured the distances between trees on the median and he presented staff with a sketch of a representative section of the median with some very preliminary cost estimates that could be used for staff to further discussion with the residents of the street and the City of North Miami.

### G. NEW BUSINESS -

#### 1. Goals for next Fiscal Year –

A motion was made to request that funding be provided in the FY 2018/19 annual budget for the following:

- |             |  |
|-------------|--|
| a) \$15,000 | Tree Planting  |
| b) \$ (?)   | Any amount necessary to complete the installation and landscaping of the remaining 4 entrance signs. |
| c) \$20,000 | For continued maintenance of the Athletic field.   |
| d) \$ (?)   | The amount necessary to hire a Public Works Manager.   |
| e) \$15,000 | Tree Trimming  |
| f) \$30,000 | First year program for removal of all Australian pines.  |



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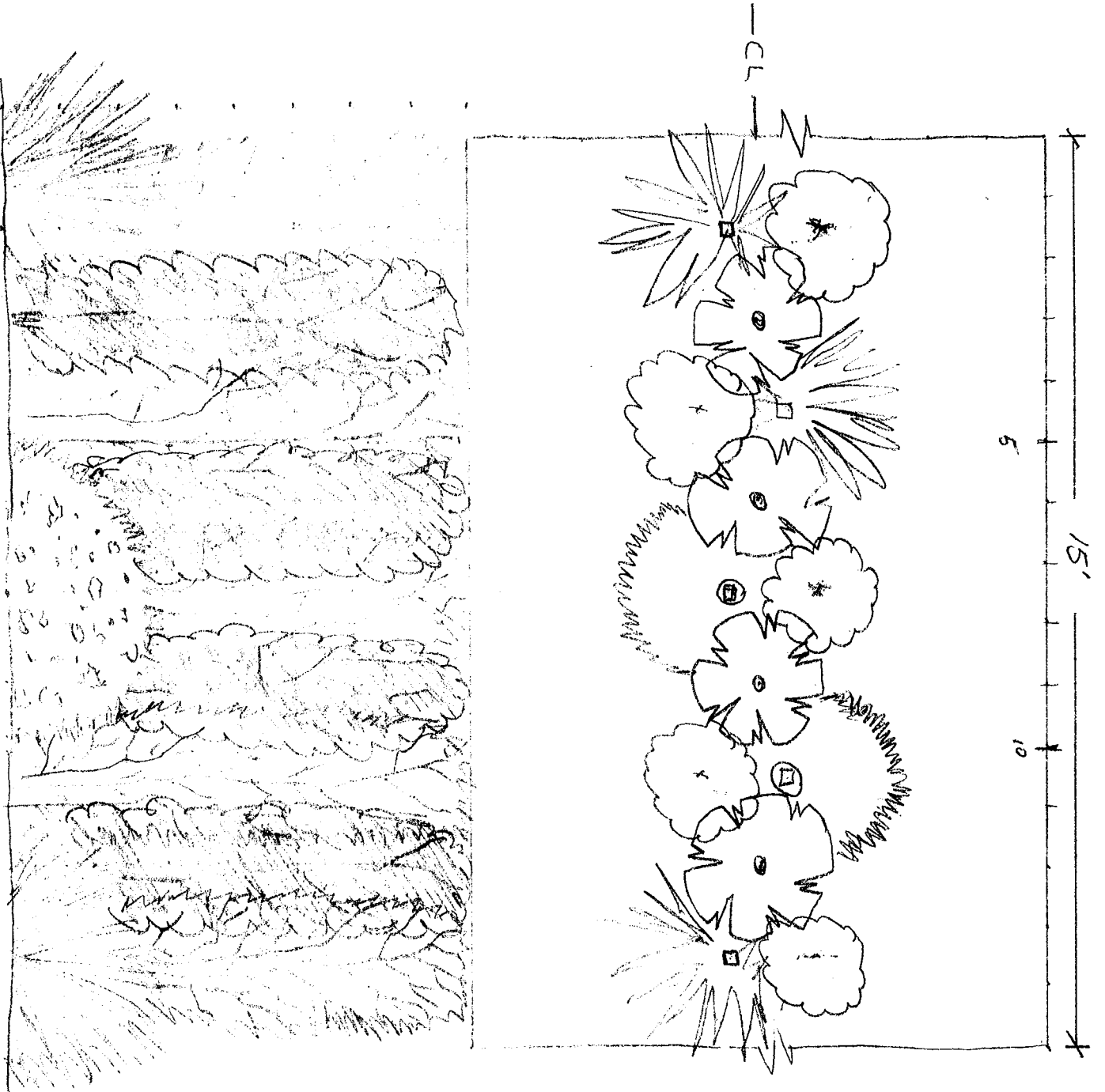
F. NEXT MEETING AND ADJOURNMENT –

Thursday, June 14, 2018 at 7 P.M. – Regular meeting at Village Hall

Thursday, May 31, 2018 at 4 P.M. for special meeting at Log Cabin

Minutes approved on 6/14/18

By: Dan Keys  
Dan Keys, Chair



X = Spanish Stopper  
 3g = 7 7g = 15-25 15 = 35-45  
 O = Marlberry 3g = 7 7g = 35-25  
 □ = Silver Saw Palmetto  
 3g = 8-15 7g = 30 15 = 65-95  
 ⊕ = Maiden bush  
 Scirpa bahamensis  
 3g = 10 estimate

EVERY 10'-10'  
 4 Stopper 3g 7g 15g  
 2 Saw Palmetto 30 60 150  
 5 in mid in bush 20  
 3 Marlberry 31 105  
 90